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reimbursed to the grantee when carrying out the activities out of the OGS headquarters in proportion to the allowance paid to the OGS staff belonging to the 3rd professional level.

The grant is subject to the applicable tax regulations, and it is exempt from social security deductions.

Art. 3 – Requirements

The requirements for the admission to the public selection are:

- To be under the age of 30;
- To hold a Master's degree in scientific disciplines degrees by Italian Universities or degrees issued by Universities abroad;
- good knowledge of the English language;
- Knowledge of main IT applications.

Candidates who obtained a qualification abroad that has been declared equivalent by the Italian competent educational authorities or validated according to the rules in force (Art. 38 Legislative Decree 165/2001), are admitted to participate in the Call.

The candidate without such requisite at the date of the application shall present a detailed documentation concerning his/her education in order to allow the selection board to evaluate the application limited to the present Call.

The admission requirements must be fulfilled at the date of publication of this notice of recruitment.

Art. 4 – Application form: terms and conditions

The application forms for the participation in the Call shall be sent according to the form herewith attached (Annex 1), signed with handwritten or digital signature and sent by one of the following options:

- By personal PEC (Electronic Certified Email), in conformity with the current legislation on the matter, to the following PEC address: ogs@pec.it, indicating in the subject line of the email name, surname – number of the Call – title of the Call.

Only and exclusively for non-national candidates, or Italian citizens residing abroad unable to have personal PEC: application forms for the participation in this Selection shall be filled out according to the form herewith attached (Annex 1), signed with handwritten or digital signature, and sent:

- By e-mail, to the following e-mail address: protocollo@ogs.it, indicating in the subject line of the email name, surname – number of the Call – title of the Call.

Please note: the maximum e-mail size limit is **30 MB**. Should the attachments exceed this limit the candidate has to send more than one e-mail (indicating in the subject the e-mail number, for example: "Name, surname, number of the Call, title of the Call, e-mail no. X out of Y"). Files with ".zip" extension are **not** accepted.

The application form must be sent at the latest **by 11.59 pm** on the closing date.



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Sperimentale

If the last day for the submission of applications is a Sunday or a public holiday, the deadline shall expire at 11.59 pm on the first following working day.

All the communications related to the procedure shall be sent to the personal PEC / e-mail of the applicant. The applicant is directly responsible in case of failed delivery of the notifications. OGS assumes no responsibility for the incorrect indications of PEC / e-mail address or for missed or late notification of change in the PEC / e-mail address.

Different methods of delivery will not be accepted.

Under his/her own responsibility, the candidate must declare the following information:

- Surname and name;
- Place and date of birth;
- Residence (address, city, province/state, zip code, country);
- Citizenship;
- Not have been convicted or found guilty of any criminal offence, or, if any, what kind of criminal offence the candidate has been found guilty;
- To be in possession of the required qualifications, with all the details concerning date, place of issue, final mark;
- To be in possession of the further requirements as per art. 3 of this Call;
- The chosen address for the Call.

The candidate shall attach to the application form the **Curriculum Vitae et Studiorum** (possibly in European format) written either in Italian or English, dated and signed with handwritten or digital signature; in the CV the applicant shall include all the useful information for the evaluation. **At the end of the CV the candidate shall insert the following declarations:**

o "All the information contained in this Curriculum Vitae et Studiorum is accurate and truthful and is given under my responsibility according to articles 46 and 47 of the Presidential Decree dated 28.12.2000, n. 445. I am aware that false declarations are punishable by law in accordance with art. 76 of the same Presidential Decree dated 28.12.2000, n. 445".

o "I authorize the processing of my personal data in the curriculum vitae in accordance with Legislative Decree no. 196 of June 30, 2003 "Code on the protection of personal data" and Article 13 of the GDPR (EU Regulation 2016/679)".

The candidate may also attach all documents and qualifications that he/she deems appropriate to present in his/her own interest.

The candidate shall also attach to the application:

1. Self-declaration affidavit in accordance with art. 46 Presidential Decree dated. 28.12.2000, no. 445 (Annex 2), concerning the degree or the PhD obtained;
2. Self-declaration affidavit, in accordance with art. 47 Presidential Decree dated 28.12.2000, no. 445 (Annex 3), concerning the curriculum vitae and other possible documents, certificates, qualifications.

The self-declaration affidavit shall be accompanied by a **copy of a valid identity document**.



OGS

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Sperimentale

Application forms not accompanied by the self-declaration affidavit as per point 1) and point 2), filled in accordingly, will not be considered.

Candidates with disabilities, with reference to their own disability, shall mention their specific request for assistance in the application form.

Art. 5 – Exclusions

Candidates are admitted to the selection provisionally. The General Director has the faculty to exclude a candidate at any time in case of lack of the above-mentioned requirements by providing a valid justification.

Applicants will be notified of their exclusion from the selection procedure within 5 days from the exclusion provision.

Art. 6 – Selection Board: evaluation of qualifications, interview, and ranking list

The Selection Board shall be appointed by the OGS General Director and shall be composed of three members, including the scientific Tutor.

The Selection Board may carry out the evaluation procedure with the aid of videoconference tools, ensuring in any case the complete communication security and traceability.

The session is open and closed by the President, who governs its execution and could suspend it in every moment, where necessary. The President has the duty of checking, before the start of the meeting, the participants' identity and assessing the presence of the required conditions of participation. These elements will be specified in the minutes, together with the indication of the technologies used by each member.

The Selection Board shall close the selection procedure within six months from the date of its first meeting. Should the Selection Board fail to respect this term, it shall collectively write a valid justification to the OGS General Director (see art. 11 – D.P.R. 487/1994).

The selection is based on qualifications and interview.

The Selection Board can assign up to 100 points, divided as follows:

- 30 points for the evaluation of the qualifications
- 70 points for the interview.

In order to pass the interview, the candidate should obtain a minimum score of 49/70.

QUALIFICATIONS (max 30 points out of 100)

The Selection Board preliminary adopts the criteria and the parameters to which it intends to apply, with specific reference to the characteristics of the research project.

The evaluating titles are:

- master's Degree final mark and accordance to the subject of the Call and graduation grade;
- knowledge/skills relevant to the achievement of the objectives pursued by the Metrological Centre for Oceanographic Calibration (CMTO) and the Oceanography Department;



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- experience gained in the last 2 years (also within the academic career) related to the topic of the call;
- previous collaborations with public and private scientific institutions;
- ability to write technical and scientific documents in Italian and English.

INTERVIEW (max 70 points out of 100)

The interview may take place by means of videoconference call, ensuring anyway the adoption of technical solutions that guarantee the disclosure and transparency, the participant's identification, and the communication security.

The interview will focus on general themes related to the profile of the present Call, on the past experiences and the possible publications submitted. The interview could be held in English.

For the interview the candidates shall provide a valid identification document.

The candidates who will not be present at the interview, or those who will not be connected in videoconference Call according to the indications given by OGS, should the interview take place this way, will be excluded from the competition.

In order to pass the interview, the candidate should obtain a minimum score of 49/70.

RANKING LIST

After completion of the interviews, the Selection Board prepares a ranking list, with all the final scores obtained by each candidate, in descending order.

Candidates ranking list is drawn up according to the overall votes each candidate received. In the case of candidates with the same score, the preference will be attributed to the younger candidate.

The ranking lists with the indication of the grant winner will be published by the President of the Selection Board on the OGS website <https://www.ogs.it/it/concorsi>.

Such publication effectively constitutes an official notification.

Art. 7 – Ranking list approval approval and appointment of the grant winner

The General Director, once verified the formal validity of the documents transmitted to the Selection Board, approves the ranking list and appoints the grant winner.

The ranking lists shall remain valid for 2 years after the date of approval.

In case of formal renunciation of the grant winner, or if the grant winner does not accept the grant within the prescribed period according to Art. 8 of the present Call, the grant shall be awarded to the next eligible candidate in the ranking list, following the score order, within the limits of the above-mentioned list duration.

Art. 8 – Awarding of the grant

The OGS General Director, in compliance with the current legislation on the matter, awards the research grant to the grant winner.

The grant winner will be duly notified of the result and shall send an official declaration of acceptance of the grant within 15 days after acknowledgement of receipt of the notice. Once obtained the declaration of acceptance from the winner candidate, a contract between the OGS



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di Oceanografia
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Sperimentale

General Director and the grant winner is prepared and signed. This contract states the terms and conditions of the cooperation, together with the research activities to be carried out.

Art. 9 – Implementation of the research activities

The activities of the grant holder are carried out in complete autonomy and with no scheduled working time, within the specific research programme and according to the guidance provided by the scientific Tutor.

The grant holder activities are never considered as dependent employment.

The grant does not entail any social security treatment or can be used for the evaluation of legal and economic careers.

Art. 10 – Obligations of the grantee and evaluation of the research activity

The grant holder must carry out the commitments foreseen by the research programme prepared by the scientific Tutor and under his/her supervision. At the end of the grant, the grant holder shall submit to OGS a final research report that includes the obtained results, accompanied by the evaluation of the scientific Tutor that shall be countersigned by the Director of the Section. Upon formal request of the grant holder, the implemented activities may be submitted to a duly designated Selection Board for evaluation.

All technical, scientific, and administrative data and information gathered by the grant holder during the implementation of the activity shall be considered confidential and therefore the use of such information is not permitted for purposes different than those for which the grant has been awarded.

With regard to the protection of the intellectual property of the results or products obtained on the performance of the activity of the grant, please refer to OGS Rules and Regulations on patents and protection of intellectual property.

Art. 11 – Personal data management

In accordance with Article 13 of the EU General Data Protection Regulation 2016/679 (GDPR), candidates are informed that their personal data, provided by applying to this selection or to this end collected by the National Institute of Oceanography and Applied Geophysics – OGS (from now on, “OGS” or “the Controller”) will be exclusively collected and treated by authorised individuals, Selection Board included, for purposes strictly connected to the selection procedure, with or without the aid of electronic tools, even in case of possible communication to third parties or diffusion (e.g. ranking list publication for transparency purposes).

These treatments by OGS are legitimate as are necessary for the performance of contracts or of pre- contractual measures adopted upon request of the candidate, in compliance with a legal obligation to which OGS is subject, or for its own interest.

According to art. 15 et seq. of the above-mentioned Regulation 2016/679, the candidates have the right of access their personal data, the right of limitation and rectification, as well as the right of opposition and the right to delete their data, for legitimate reasons.



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These rights may be exercised against the National Institute of Oceanography and Applied Geophysics – OGS (Data Controller) with head office in Borgo Grotta Gigante 42/c 34010 Sgonico (TS).

In order to exercise the rights recognized by the Regulation 2016/679, or for any information related to the personal data treatment, it is possible to contact the Data Controller at the following e-mail address: privacy@ogs.it. The Data Protection Officer appointed by OGS can be contacted at the following e-mail address: dpo@ogs.it

Art. 12 – Responsible of the Proceedings

In accordance with art. 5 of the Law dated 7/08/1990 no. 241, the Responsible of the Proceedings is Human Resources Manager lawyer Carlo Martone, cmartone@ogs.it

Art. 13 – Accessibility

This Call will be posted on the OGS website, and on the European Commission Internet portal *Euraxess*.

Art. 14 – Right of access

The right of access to the documents regarding this procedure may be exercised according to the indications of the Law dated 7/08/1990 no. 241 and subsequent amendments. For information on this matter, refer to the OGS Recruitment Office: concorsi@ogs.it

The requests of access will be published on the OGS website www.ogs.it, in the Job's Opportunities section dedicated to this selection. This publication fulfils the obligation of informing the persons concerned.

Art. 15 – Final Proceedings

Anything not envisaged by the articles of this Call shall be regulated by the OGS “*Research Grants Rules and Regulations*” approved by the Board of Directors with Resolution n. 8.6.2015 dated 26.06.2015.



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Borgo Grotta Gigante 42/c
34010 Sgonico (Trieste)
c. fisc./p.iva: 00055590327
tel. +39 040 21401
ogs@pec.it
www.ogs.it

Annex 1

*To Istituto Nazionale di Oceanografia
e di Geofisica Sperimentale - OGS
ogs@pec.it
protocollo@ogs.it*

APPLICATION FORM

SELF DECLARATION AFFIDAVIT

(art. 46 Presidential Decree 28.12.2000 no. 445)

The undersigned (name and surname)
fiscal code (mandatory for residents in Italy)
birthplace (born in and city/state/country)
birthday (day/month/year)
and resident in (city and prov./state)
address (street, number and postcode)
PEC: (mandatory for residents in Italy)
e-mail: (e-mail address)

Aware of the criminal liability which he/she may incur in the event of forgery of documents and false declarations pursuant to art. 76 of Presidential Decree no. 445 of 28.12.2000, asks to be admitted to the public selection, for qualifications and interview, of the following call:

Call 04/2024 - Announcement of public selection based on qualifications and interview for no. 1 research grant in the field of "Usage, control and calibration of oceanographic instruments and/or sensors for mesocosm experiments" by the Research Section of Oceanography of the National Institute of Oceanography and Applied Geophysics – OGS.

Date

current date

Firma

candidate's signature



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SELF DECLARATION AFFIDAVIT

(art. 46 Presidential Decree 28.12.2000 no. 445)

For this purpose, the applicant declares, pursuant to art. 46 of Presidential Decree no 445 of 28.12.2000, under his/her own responsibility:

- citizenship (indicate your nationality)
- not have been convicted or found guilty of any criminal
(if any, please specify)
- to hold a:
 - preceding university's reform pursuant Ministerial Decree no. 509/99
 - master's degree pursuant Ministerial Decree no. 509/99
 - master's degree pursuant Ministerial Decree no. D.M. 270/04in (degree programme)
obtained on date (day/month/year)
at the Univeristy of (University)
with the score of (degree score)
- the following specialisation qualification or certificate of attendance at a postgraduate specialisation course (specialisation course)
obtained on date (day/month/year)
at the Univeristy of (University)
with the score of (degree score)
- *If the qualification is obtained abroad (please tick the condition that applies)*
 - to have already obtained the recognition of the equivalence as per Art. 38 of the Legislative Decree dated March 30 2001, n. 165, in view of the documents enclosed to the application
or
 - to have already applied for the recognition of the equivalence as per Art. 38 of the Legislative Decree dated March 30 2001, n. 165, in view of the documents enclosed to the application
or
 - to present the following detailed documentation of the attended training in order to allow the selection board to assess the recognition of equivalence only for the purposes



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of the applicant's participation in the mentioned Call.

to possess the further requirements included in the art. 3 of the present Call

- to hold the following **QUALIFICATIONS THAT MAY BE EVALUATED**:

(list the qualifications considered evaluable by the call)

He/she also **ENCLOSES** the following documentation and declares, pursuant to Article 47 of Presidential Decree no. 445 of 28.12.2000, under its own responsibility:

- *that the curriculum vitae, including information on scientific production, consisting of by no. (number of pages/sheets) sheets correspond to the truth*
- *that the identity document (identity card/passport number) is a true copy of the original*

Additional enclosed documents (to be completed for each attached document)

- *that the copy of the following title/document/publication (title/document/publication) consisting of no. (number of pages/sheets) sheets is a true copy of the original*
- ...
- ...

In the context of the procedure for which this declaration is made, the undersigned authorises, pursuant to Legislative Decree no. 196 of 30 June 2003 "Personal Data Protection Code" and to the GDPR (EU Regulation 2016/679), the processing and collection, including by IT tools, of personal data concerning the application and its enclosures.

Date

current date

Firma

candidate's signature

N.B. The declarant shall send attached to the declaration a copy of a valid identification document.